

Details Job ID: 343

**Title :** CADD Technician **Job Code :** 844

**Salary :** \$2,185.00 (Monthly) **Grade :** 8

Tenured: YES

# **Job Departments**

Administrative Services - Real Property

#### **Purpose**

PERFORMS ONSITE SPACE MEASUREMENT AND MANAGES DATABASE.

# **Required Qualifications**

Education: 2 Year College Degree in Related Field

**Education Substitute:** Experience for Degree @ 1:1

**Experience :** 2 Years of Related Experience

# **Job Required Knowledge**

- AUTOCAD CURRENT EDITION
- 2 YEAR DEGREE MUST BE IN CONSTRUCTION TECHNOLOGY OR CADD
- 2 YEARS RELATED EXPERIENCE MUST BE WITH CADD

#### **Job Skills/Abilities**

- MICROSOFT OFFICE
- COMMUNICATION SKILLS
- TRAVEL STATEWIDE

#### **Job Duties**

- PERFORMS ONSITE SPACE MEASUREMENTS
- CADD OPERATOR
- MANAGES MASTER COUNTY FILES
- ASSISTS WITH INVENTORY
- DESIGNS MAPS
- OTHER DUTIES AS ASSIGNED

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